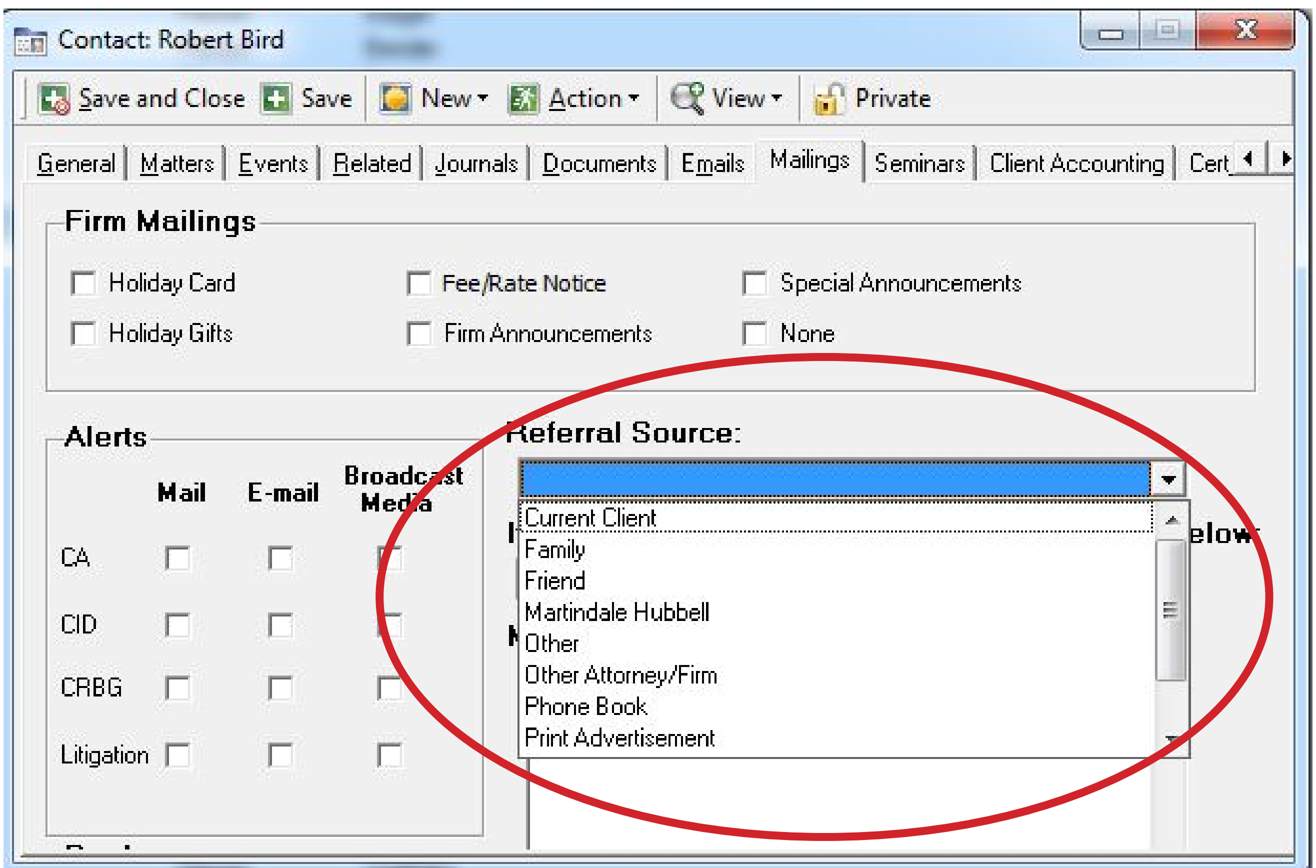
Support Corner

April, 2014

How Do We Maintain Drop-Down Values in Fields on Custom Tabs in Orion?

Instructions

Many firms will find it useful to know how to edit the options in a field underneath one of their custom tabs. The screenshot below illustrates the fields we are referring to in Orion.



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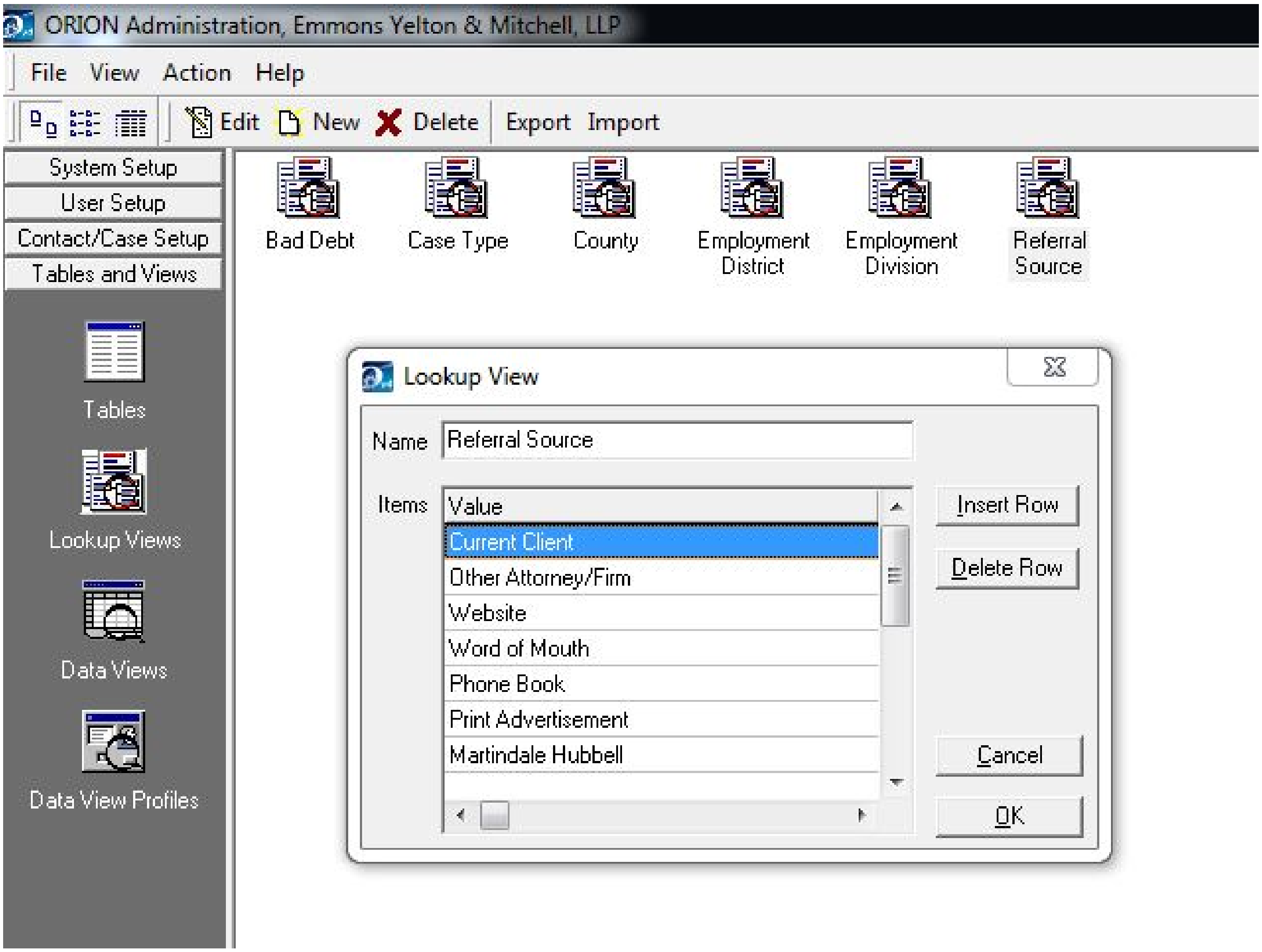
To edit these, go into the Orion Administration, open the Tables and Views section and access Lookup Views.

On the right now you should have the names of the fields, double click the one you want to edit.

Now you'll have the screen where you can edit, insert or delete values.

Press OK when done.



Further Questions? Have a Support Tip idea? Let us know, at support@orionlaw.com